

Luigi Edgardo Tripputi

Date and place of birth: February 11th, 1982 Dallas (US)
C/ de la Salud 8, 28013 Madrid
Cell: +34/617294923
ltripputi@gmail.com

Education

Università Cattolica Del Sacro Cuore

Bachelor in Business Administration

Milan, Italy

09/2001-09/2006

Final Result: 95/110 (Academic grading in Italy) - GPA: 3.25

Thesis: "From the acquisition of the order to post-sell service: analysis of the processes of a luxury company. Prada case study."

Université J. Moulin et Lumière

Foreign Study: Erasmus Program Scholarship

Lyon, France

09/2003-05/2004

International BA Program

Languages

Italian: **native**; English: **fluent**; Spanish: **fluent**; French: **basic**; Japanese: **attending level I class**.

Experiences

Daimler Group: Shared Service Center – General Ledger

Madrid, Spain

11/2008 – Present

- From March 2009 to June 2009 I have been participating in and completing a project in Rome regarding the displacement and transfer of accounting activities from Mercedes Benz/Chrysler Italy to the Shared Service Center in Madrid.
- General accounting for both Mercedes Benz/Chrysler Italy and Mercedes Benz Portugal including preparing journal entries, maintaining balance sheet schedules and ledgers and account and bank reconciliations.
- Assisting with monthly closings, account analysis and supporting the senior accountant in carrying out the responsibilities of the accounting department for both Mercedes Benz/Chrysler Italy and Mercedes Benz Portugal.

J.P.Morgan Chase Bank – Chase Home Finance

New York, US

09/2007-08/2008

- Support one or more Loan Officers and serve as a contact point for customers to resolve issues/difficulties across multiple departments that directly impact the ability to do business with Chase Home Finance.
- Organizing a database of borrowers' information to assist in the greater efficiency of the office and aid in the implementation of mass marketing campaigns.

Adecco – International Sales Department

Madrid, Spain

12/2006-06/2007

- Arranged and coordinated temporary and permanent work positions for international companies seeking workers within Spain as well as for Spanish companies seeking workers abroad.

Prada S.p.A. – Customer Service

Terranuova Bracciolini (AR), Italy

01/2006-08/2006

- Individually conducted the customer service process mapping, involving the detailed documentation of each activity and process carried out by Prada customer service worldwide.
- Realized and finalized sales orders and attended to clients at Prada Headquarters with product orders and concerns, and general sales consultations.

Assets

Microsoft Word, Excel, Power Point, Lotus Notes, SAP and AS400